

## IPSC Ontario – Meeting of the Board of Directors

Date / Location	Attendance	
Wed April 11 <sup>th</sup> ,2007 – Tele Conference	Craig Stoklosar (Chair)	Present
	Bud Melless	Proxy
	Julie Goodfellow	Present
	Virgil Fala	Present
	Josko Kovic	Absent

### Agenda / Minutes

#### Proposed Agenda

Call Meeting to order

Roll Call

Review and accept the current agenda

Review and accept minutes from last meeting

Board Reports (*this is the time to introduce new business / motions*)

- Craig Stoklosar – Section Coordinators Report
- Bud Melles – HQ & Admin, Training
- Julie Goodfellow – Treasurers Report, Stats
- Virgil Fala - Sanctioning
- Josko Kovic – Competition & Special Projects

Review and update the Issues / Actions

Voting (if required)

Adjournment

#### Minutes

##### Proceedings:

Called to order at 8:01 pm

Agenda accepted by Virgil & seconded by Craig.

Quorum was established. Agenda was reviewed and accepted by Julie, seconded by Virgil

Minutes from last meeting were reviewed and accepted by Craig. seconded by Julie

##### Craig –

New Motion – I would like to extend our sponsorship for the Nationals to include the Top Junior in each Division, as well and the Top Lady in each Division. Motion was accepted and passed. See section below “Vote Summary” for detailed results.

**Bud** – Update on RO Shirts and Rule books (this is NROI business and will be presented by Bud at his discretion) Bud indicated he is looking into getting permission to get some rules books printed and will update us when he gets a yes or no.

**Julie** – Classification update. Currently working on the first round of updates. Need details on the ICS portion.

**Virgil** -

**Josko** – Absent

Meeting adjourned at 8:45 p.m.

Next Meeting – June 25<sup>th</sup>, 2007

Minutes submitted by Craig Stoklosar

Discussion Items					
#	Name	Owner	Due	Status	Vote Required
1	Classification System	Craig	Feb 15 <sup>th</sup> , 2006	Closed	-
2	Financial Reports	Julie	Feb 16 <sup>th</sup> , 2007	Open	No
3	2007 Budgets	Craig	Feb 28 <sup>th</sup> , 2007	Open	Yes
4	Membership Fees	Craig	Dec 13 <sup>th</sup> , 2006	Closed	-
5	2007 Provincial Championships	Josko	ASAP	Closed	-
6	IPSC Ontario Constitution	Craig	Feb 16 <sup>th</sup> , 2007	Open	Yes
7	Black Badge Program Fees	Craig	Dec 13 <sup>th</sup> , 2006	Closed	-
8	BB Program Instructor Qualification	Craig / Bud	Jan 10 <sup>th</sup> 2007	In Discussion	Yes
9	BB Program Adoption of National Guidelines	Bud	Jan 10 <sup>th</sup> 2007	Closed	No
10	Re-certification Policy (DQ's)	Craig	Dec 13 <sup>th</sup> , 2006	Closed	-
11	Expansion of the Juniors Program	Craig	Dec 13 <sup>th</sup> , 2006	Closed	-
12	Renewing past members	Craig	Dec 13 <sup>th</sup> , 2006	Closed	-
13	Format of Sitrep	Bud	Summer, 2007	In Discussion	Yes
14	Details of new Classification System – Implementation Schedule	Craig	March 19 <sup>th</sup> , 2007	Closed	Yes
15	<b>NEW</b> Extension of the Team Sponsorships	Craig	April 11 <sup>th</sup> , 2007	Open	Yes

### Glossary

**Open** – Not Started

**In Discussion** – In progress but not complete

**Vote** – Complete and ready for vote

**Tabled** – Voting on motion postponed to next scheduled Board Meeting  
**Closed** – Voting completed

### Issues / Actions Details - Open

#### 2 Financial Reports

**Background:** We have to get ready to publish Financial Statements.

**Issues / Proposals:**

2006 and Forward - Audited Financial Statements

2005 – Financial Reports

Prior to 2005 – Review existing material and determine if any additional reporting is required.

*Update:* The audited statements will be for 2006 with comparative numbers for 2005. We will have these done in early summer and will distribute at the AGM (Ont Prov in Guelph)

**Actions:** Bud to send Dec bank Statements to Julie

**Craig / Julie** – Finalize format that shows a logical grouping of income and expenses (ie, cost of BB Program, cost of Sitrep, cost of Level 3 Match Sponsorship etc)

**Update:** *Still on schedule to present this at the AGM in Guelph*

#### 3 2007 Budgets

**Background:**

Our annual income is relatively predictable. We should be attempting to have the same visibility with our expenses.

**Issues / Proposals:**

I'd like to propose that we examine the financial information for the last 3 or 4 years and come up with an annual budget for the various areas and activities for IPSC Ontario. This will provide us with a much better idea on the types of programs and services we can afford to provide to the members. The key driver has to be "value for the money"

*Update:* We will roll out the budget concurrently with the 2006 Statements. For years 2007 and beyond, this will be done early in the first quarter (mid Feb)

**Actions:**

We can all have a more detailed look at this once we have the Financial Statements completed. This activity will run concurrently with the completion and review of the Financial Statements

## **6 IPSC Ontario Constitution**

**Background:** The existing Constitution is a bit dated.

**Issues / Proposals:** It should be updated using the format of the IPSC Canada Constitution. This is a mid term project

**Actions:**

Craig: I'll start reformatting with the existing content. Any changes to the content will be considered as policy change and will be put to a vote.

Bud / Julie: Review existing material and send most current version to Craig

**Update:** *Most recent version of constitution has been sent to Craig for review and update.*

## **8 BB Program Instructor Qualification**

**Background:** Existing policy requires prospective Instructors to spend 80 hours on the line (non instructional)

**Issues / Proposals:** Considering that all potential Instructors must be current RO (for a minimum of 1 year) maybe we can make better use of that time. I'd like us to consider a change that the length of time a prospective Instructor had to spend on the line would be determined by the individuals' qualifications.

**Update:** No update to formal process but in the interim, the board will consider adjusting the length of the "apprenticeship time" on a case by case basis (until such a time that a new policy is adopted)

**Actions:** Bud to solicit the current Instructors for their ideas on how to improve the current program.

No Update:

## **13 Format of Sitrep**

**Background:** For the past several years, IPSC Ontario has published a monthly newsletter (approx 10 issues per year) known as "SitRep" There has been discussion amongst some members that perhaps it's time to look at a different format.

**Issues / Proposals:**

This is very early in the discussions so to get things rolling we have 3 basic choices:

- 1 - Leave Sitrep as is (hard copy, mailed to all members)
- 2 - Change the format of Sitrep to be an email based publication (.PDF file)
- 3 – Adopt a combination of the above two choices whereby some months the paper format will be used and some months an email format will be used.

**Note:** In the event of an electronic version of Sitrep is adopted (completely or on certain months) consideration must be given to the small portion of the membership that do not have access to email.

Also, this would constitute a rather substantial change to the services that we deliver to our members and as such we have to make every effort to ensure we have accurate and widespread feedback from the membership. Web based “polling” could be used for this.

Update: IPSC Ontario member Darryl Burke volunteered to put together an Online Polling system. The system will contain enough back end logic that members will only be allowed to vote one time (required first name, last name and BB number. BB number is unique ID)

We will be piloting this system with a poll regarding Sitrep. Please keep in mind that this is not an online “voting system” and there are no current plans to use it as such.

We will use this polling system to get feedback on certain issues from a broader base of the members. This will enable the Board to better define future motions / policy changes etc. Many thanks to Darryl for taking this on.

**Actions:**

Craig & Bud – Work with Darryl to get the final poll for Sitrep formatted and all member data populated in the database. Since this is tied to annual budgets, we will aim to have the poll completed and the appropriate motions introduced by mid April.

No update:

**15** Extension of the Team Sponsorships

**Background:** Motion to extend the current Team Sponsorship for the Nationals to include Juniors and Ladies.

**Issues / Proposals:**

Extend our sponsorship for the Nationals to include the **Top Junior in each Division**, as well and the **Top Lady in each Division**. The reasons are obvious, we need more Ladies and Juniors in the sport...and this will be a step in the right direction. The cost (\$250 cash, match fee and shirts) would be approximately \$3100.

**Actions:** Vote

Updates to Vote Summary are in ***Bold Italic***

Vote Summary				
#	Reference	Vote Details		Outcome
		Ya's	Na's	
1	<b>Classification System</b>			<ul style="list-style-type: none"> <li>• <b>Passed – Option 3 was selected with 16 of 28 votes.</b></li> <li>• <b>Option 2 received 9 votes</b></li> <li>• <b>Option 1 received 3 votes</b></li> </ul>
3	2007 Budgets			Tabled for further discussion
4	Membership Fees	Craig Bud Julie Virgil Josko	Nil	Passed
5	2007 Provincial Championships	Craig Bud Julie Virgil Josko	Nil	Passed
6	IPSC Ontario Constitution			Tabled for further discussion
7	Black Badge Program Fees	Craig Bud Julie Virgil Josko	Nil	Passed
8	BB Program Instructor Qualification			Tabled for further discussion
10	Re-certification Policy (DQ's)	Craig Bud Julie Virgil Josko	Nil	Passed
11	Expansion of the Juniors Program	Craig Bud Julie Virgil Josko	Nil	Passed
12	Renewing past members	Craig Bud Julie Virgil Josko	Nil	Passed
13	Format of Sitrep			Tabled for further discussion
15	<b>Extension of the Team Sponsorships</b>	Craig Bud Julie Virgil	Nil	Passed

## Issues / Actions Details – Closed

### 1 Classification System

#### Background:

The classification system that we have been using (successfully) for the last several years is no longer providing accurate results. Although it still identifies the top shooters in each Division, there appears to be some inflated Classifications due to "Soft Classifiers". In past years these inflated results tended to work them selves out...but the problem has attained enough of a critical mass that it's no longer the case. In fact, the results seem to be getting worse (less accurate). We need to take action to rectify the situation. This is likely to be very unpopular with a portion of the members but we need a Classification system that better represents actual results.

#### Issues / Proposals:

Please refer to document pertaining to Classifications distributed to the members by email.

**Summary of Jan 18<sup>th</sup> Meeting:** Version 1 of the proposal was sent to all members.

#### Actions:

**Craig:** send updated version of the proposal based on feedback from the members

#### Timeline and Voting procedure:

First Vote will be Feb 19<sup>th</sup>. If any of the 3 proposed options gets a majority of the votes (more than 50%) then the policy will be amended and adopted by IPSC Ontario. If none of the 3 options receives more than 50% of the vote, the option receiving the least amount of votes will be dropped and a final vote will take place Feb 26<sup>th</sup>.

There will be one vote (non weighted) from each of the Club reps and one vote (non weighted) from each of the Board members.

Final results will be published.

Final Results: Option 3 was selected

### 4 Membership Fees

#### Background:

The membership fees for IPSC Ontario have not increased in approximately 10 years. Our annual and incremental costs have gone up significantly.

**Issues / Proposals:** Raise the annual membership fees by \$10.00 for Calendar year 2008.

**Summary of Dec 13<sup>th</sup> Meeting:** Motion was passed.

## **5 2007 Provincial Championships**

### **Background:**

As of now, we still do not have a host for the 2007 Provincial Championships. As per our existing policy, the host club has to have already hosted a Level 3 to qualify (in addition to having a big enough facility.

That limits our options to:

Barrie  
EOHC  
Guelph  
Frontenac

### **Issues / Proposals:**

We have to consider the possibility that none of these clubs will host...and come up with a backup plan.

**Summary of Dec 13<sup>th</sup> Meeting:** Board Guelph has agreed to host the match. There were no other submissions.

## **7 Black Badge Program Fees**

**Background:** Program fees vary depending on the Instructor

**Issues / Proposals:** I would like us to standardise the Program Fee so every instructor is charging the same fees. The only difference is the inclusion or exclusion of the Instructor Fee. I think it would be better if all Instructors charged the fee.

That would make the Standard Fee

Membership Portion \$60  
Fees to IPSC Ontario - \$50  
Instructor Fee - \$50

Total *Fixed* Fee - \$160.00

The only additional fee that could be added is if the host facility requires a rental fee (generally not the case) That cost would be divided up among the class.

Note: For future consideration. The BB Program should be treated as a Profit and Loss Centre in the upcoming Financial reports and statements. Our expectation should be to run it at cost (no profit / no loss) We should also be looking at what we can afford to do to make the courses more effective. The reports will tell us what we can afford to do.

**Summary of Dec 13<sup>th</sup> Meeting:** Motion was passed.

### **Actions:**

**Craig:** send email to all BB Instructors Club Reps with information regarding the change (by Jan 12<sup>th</sup>)



## **9 Black Badge Program - Adoption of National Guidelines**

**Background:** There is an initiative underway to standardise the BB Program across the region.

**Issues / Proposals:** The majority of these changes will not be new to our instructors, but we should formally adopt the new program for the start of 2007.

**Summary of Jan 18<sup>th</sup> Meeting:** New program material has been turned over the Bud and Kent and is being distributed to the Instructors

**Actions: None**

**Status : Closed** - Material has been distributed to all Instructors

## **10 Re-certification Policy (DQ's)**

**Background:** Existing policy is mandatory recertification (BB) after two DQ's in the same Calendar year. Depending on the circumstances, this could be a bit excessive.

**Issues / Proposals:** I would like us to consider changing it to "Mandatory Assessment with an Instructor after 2 DQ's in the same Calendar Year". The Instructor will make the final call on whether recertification is required, or just some specific remedial training. A subsequent DQ in the same Calendar year will result in recertification.

**Summary of Dec 13<sup>th</sup> Meeting:** Motion was passed.

**Actions:**

## **11 Expansion of the Juniors Program**

**Background:** Existing program ends at 18 years of age.

**Issues / Proposals:** This is just clean up...we already voted on this but let's do it again for the official record. So...the proposal is to extend the Juniors program to the age of 21 (to match the age at which members are recognised as juniors in IPSC competition)

**Summary of Jan 18<sup>th</sup> Meeting:** Motion was passed

**Actions:**

**12** Renewing past members

**Background:** There seems to be some confusion regarding cost and re-certification requirements for past members wishing to re-join.

**Issues / Proposals:**

Length of absence	Training Requirement	Cost	Notes
1 Year	None	Regular Membership	
2 Years	None	Regular Membership	
3 Years	Instructor Assessment	Regular Membership	Recertification may be required depending on the results of the assessment. If re-certification is required, the \$50 Instructor fee would apply
4 Years	Recertification	Regular Membership + \$50 Instructor Fee	
5 Years or more	Recertification	Regular Membership + BB Course Fee + \$50 Instructor Fee	

**Summary of Dec 13<sup>th</sup> Meeting:** Motion was passed.

**Actions:**

**14 Details of new Classification System – Implementation Schedule**

**Background:** The new policy for IPSC Ontario Classification has been decided by a vote of all Board Members and Club Reps.

**Issues / Proposals:**

Update:

Option 3 was selected.

The Classifications will be calculated using the following split

**Level 3 match (best in last 12 months – 40%**

**Level 2 Classifiers – 40%**

**Current Regional ICS Classification – 20%**

An email will be sent out to the members outlining:

- Implementation schedule
- Classification update schedule
- Details for defining Level 2 Classifiers

**Actions:** Craig to send out email to IPSC Ontario members with additional details regarding the new program (by March 16<sup>th</sup>)