

IPSC Ontario – Meeting of the Board of Directors

Date / Location	Attendance	
Thursday January 18 th , 2007 – Tele Conference	Craig Stoklosar (Chair)	Present
	Bud Melless	Present
	Julie Goodfellow	Absent (voted by proxy)
	Virgil Fala	Present
	Josko Kovic	Present

Agenda / Minutes

Proposed Agenda

Call Meeting to order

Roll Call

Review and accept the current agenda

Review and accept minutes from last meeting

Board Reports (*this is the time to introduce new business / motions*)

- Craig Stoklosar – Section Coordinators Report
- Bud Melless – HQ & Admin, Training
- Julie Goodfellow – Treasurers Report, Stats
- Virgil Fala - Sanctioning
- Josko Kovic – Competition & Special Projects

Review and update the Issues / Actions

Voting (if required)

Adjournment

Minutes

Proceedings:

Called to order at 7:03

Minutes accepted by Josko, seconded by Bud.

Quorum was established. Agenda was reviewed and accepted by Bud, seconded by Josko. Minutes from last meeting were reviewed and accepted by Josko, seconded by Virgil.

1 discussion item was put to a vote (item 11) and 1 new item was introduced and is now in progress (item 13).

Josko gave a summary of progress to date regarding the 2007 Ont Provincials:

- Stage Designs are complete and have been submitted for Level 3 sanctioning

- Working groups have been established to start detailed planning
- Things are well underway

Details of the meeting can be found in the following report (see below)

Meeting adjourned at 7:38 p.m.

Next Meeting – Feb 22nd 7pm

Minutes submitted by Craig Stoklosar

Discussion Items					
#	Name	Owner	Due	Status	Vote Required
1	Classification System	Craig	Feb 15 th , 2006	In Discussion	Yes
2	Financial Reports	Julie	Feb 16 th , 2007	Open	No
3	2007 Budgets	Craig	Feb 28 th , 2007	Open	Yes
4	Membership Fees	Craig	Dec 13 th , 2006	Closed	-
5	2007 Provincial Championships	Josko	ASAP	Closed	-
6	IPSC Ontario Constitution	Craig	Feb 16 th , 2007	Open	Yes
7	Black Badge Program Fees	Craig	Dec 13 th , 2006	Closed	-
8	BB Program Instructor Qualification	Craig / Bud	Jan 10 th 2007	In Discussion	Yes
9	BB Program Adoption of National Guidelines	Bud	Jan 10 th 2007	In Discussion	No
10	Re-certification Policy (DQ's)	Craig	Dec 13 th , 2006	Closed	-
11	Expansion of the Juniors Program	Craig	Dec 13 th , 2006	Closed	-
12	Renewing past members	Craig	Dec 13 th , 2006	Closed	-
13	New - Format of Sitrep	Bud	Summer, 2007	Open	Yes
14					

Glossary

Open – Not Started

In Discussion – In progress but not complete

Vote – Complete and ready for vote

Tabled – Voting on motion postponed to next scheduled Board Meeting

Closed – Voting completed

Issues / Actions Details - Open

1 Classification System

Background:

The classification system that we have been using (successfully) for the last several years is no longer

providing accurate results. Although it still identifies the top shooters in each Division, there appears to be some inflated Classifications due to "Soft Classifiers". In past years these inflated results tended to work them selves out...but the problem has attained enough of a critical mass that it's no longer the case. In fact, the results seem to be getting worse (less accurate). We need to take action to rectify the situation. This is likely to be very unpopular with a portion of the members but we need a Classification system that better represents actual results.

Issues / Proposals:

Please refer to document pertaining to Classifications distributed to the members by email.

Summary of Jan 18th Meeting: Version 1 of the proposal was sent to all members.

Actions:

Craig: send updated version of the proposal based on feedback from the members

Timeline and Voting procedure:

First Vote will be Feb 19th. If any of the 3 proposed options gets a majority of the votes (more than 50%) then the policy will be amended and adopted by IPSC Ontario. If none of the 3 options receives more than 50% of the vote, the option receiving the least amount of votes will be dropped and a final vote will take place Feb 26th.

There will be one vote (non weighted) from each of the Club reps and one vote (non weighted) from each of the Board members.

Final results will be published.

2 Financial Reports

Background: We have to get ready to publish Financial Statements.

Issues / Proposals:

2006 and Forward - Audited Financial Statements

2005 – Financial Reports

Prior to 2005 – Review existing material and determine if any additional reporting is required.

Summary of Jan 18th Meeting: No change

Actions:

Craig – Contact Doug to get bank statements and reports for 2005 and previous years

Bud – Send all 2006 statements (to date) to Julie

Craig / Julie – Finalize format that shows a logical grouping of income and expenses (ie, cost of BB Program, cost of Sitrep, cost of Level 3 Match Sponsorship etc)

3 2007 Budgets

Background:

Our annual income is relatively predictable. We should be attempting to have the same visibility with our expenses.

Issues / Proposals:

I'd like to propose that we examine the financial information for the last 3 or 4 years and come up with an annual budget for the various areas and activities for IPSC Ontario. This will provide us with a much better idea on the types of programs and services we can afford to provide to the members. The key driver has to be "value for the money"

Summary of Jan 18th Meeting: No change

Actions:

We can all have a more detailed look at this once we have the Financial Statements completed. This activity will run concurrently with the completion and review of the Financial Statements

6 IPSC Ontario Constitution

Background: The existing Constitution is a bit dated.

Issues / Proposals: It should be updated using the format of the IPSC Canada Constitution. This is a mid term project

Summary of Jan 18th Meeting: No change

Actions:

Craig: I'll start reformatting with the existing content. Any changes to the content will be considered as policy change and will be put to a vote.

8 BB Program Instructor Qualification

Background: Existing policy requires prospective Instructors to spend 80 hours on the line (non instructional)

Issues / Proposals: Considering that all potential Instructors must be current RO (for a minimum of 1 year) maybe we can make better use of that time. I'd like us to consider a change that the length of time a prospective Instructor had to spend on the line would be determined by the individuals' qualifications.

Summary of Jan 18th Meeting: No change

Actions: Bud to solicit the current Instructors for their ideas on how to improve the current program.

9 Black Badge Program - Adoption of National Guidelines

Background: There is an initiative underway to standardise the BB Program across the region.

Issues / Proposals: The majority of these changes will not be new to our instructors, but we should formally adopt the new program for the start of 2007.

Summary of Jan 18th Meeting: New program material has been turned over the Bud and Kent and is being distributed to the Instructors

Actions:

11 Expansion of the Juniors Program

Background: Existing program ends at 18 years of age.

Issues / Proposals: This is just clean up...we already voted on this but let's do it again for the official record. So...the proposal is to extend the Juniors program to the age of 21 (to match the age at which members are recognised as juniors in IPSC competition)

Summary of Jan 18th Meeting: Motion was passed

Actions:

13 Format of Sitrep

Background: For the past several years, IPSC Ontario has published a monthly newsletter (approx 10 issues per year) known as "SitRep" There has been discussion amongst some members that perhaps it's time to look at a different format.

Issues / Proposals:

This is very early in the discussions so to get things rolling we have 3 basic choices:

- 1 - Leave Sitrep as is (hard copy, mailed to all members)
- 2 - Change the format of Sitrep to be an email based publication (.PDF file)
- 3 - Adopt a combination of the above two choices whereby some months the paper format will be used and some months an email format will be used.

Note: In the event of an electronic version of Sitrep is adopted (completely or on certain months) consideration must be given to the small portion of the membership that do not have access to email.

Also, this would constitute a rather substantial change to the services that we deliver to our members and as such we have to make every effort to ensure we have accurate and widespread feedback from the membership. Web based "polling" could be used for this.

Summary of Jan 18th Meeting: Motion was introduced.

Actions:

Craig – Investigate commercially available services for online polling / voting

Updates to Vote Summary are in ***Bold Italic***

Vote Summary				
#	Reference	Vote Details		Outcome
		Ya's	Na's	
1	Classification System			Tabled for further discussion
3	2007 Budgets			Tabled for further discussion
4	Membership Fees	5	0	Passed
5	2007 Provincial Championships	5	0	Passed
6	IPSC Ontario Constitution			Tabled for further discussion
7	Black Badge Program Fees	5	0	Passed
8	BB Program Instructor Qualification			Tabled for further discussion
10	Re-certification Policy (DQ's)	5	0	Passed
11	<i>Expansion of the Juniors Program</i>	<i>5</i>	<i>0</i>	<i>Passed</i>
12	Renewing past members	5	0	Passed
13	<i>Format of Sitrep</i>			<i>Tabled for further discussion</i>

Issues / Actions Details – Closed

4 Membership Fees

Background:

The membership fees for IPSC Ontario have not increased in approximately 10 years. Our annual and incremental costs have gone up significantly.

Issues / Proposals: Raise the annual membership fees by \$10.00 for Calendar year 2008.

Summary of Dec 13th Meeting: Motion was passed.

5 2007 Provincial Championships

Background:

As of now, we still do not have a host for the 2007 Provincial Championships. As per our existing policy, the host club has to have already hosted a Level 3 to qualify (in addition to having a big enough facility).

That limits our options to:

Barrie
EOHC
Guelph
Frontenac

Issues / Proposals:

We have to consider the possibility that none of these clubs will host...and come up with a backup plan.

Summary of Dec 13th Meeting: Board Guelph has agreed to host the match. There were no other submissions.

7 Black Badge Program Fees

Background: Program fees vary depending on the Instructor

Issues / Proposals: I would like us to standardise the Program Fee so every instructor is charging the same fees. The only difference is the inclusion or exclusion of the Instructor Fee. I think it would be better if all Instructors charged the fee.

That would make the Standard Fee

Membership Portion \$60
Fees to IPSC Ontario - \$50
Instructor Fee - \$50

Total *Fixed* Fee - \$160.00

The only additional fee that could be added is if the host facility requires a rental fee (generally not the case) That cost would be divided up among the class.

Note: For future consideration. The BB Program should be treated as a Profit and Loss Centre in the upcoming Financial reports and statements. Our expectation should be to run it at cost (no profit / no loss) We should also be looking at what we can afford to do to make the courses more effective. The reports will tell us what we can afford to do.

Summary of Dec 13th Meeting: Motion was passed.

Actions:

Craig: send email to all BB Instructors Club Reps with information regarding the change (by Jan 12th)

10 Re-certification Policy (DQ's)

Background: Existing policy is mandatory recertification (BB) after two DQ's in the same Calendar year. Depending on the circumstances, this could be a bit excessive.

Issues / Proposals: I would like us to consider changing is to "Mandatory Assessment with an Instructor after 2 DQ's in the same Calendar Year". The Instructor will make the final call on whether recertification is required, or just some specific remedial training. A subsequent DQ in the same Calendar year will result in recertification.

Summary of Dec 13th Meeting: Motion was passed.

Actions:

12 Renewing past members

Background: There seems to be some confusion regarding cost and re-certification requirements for past members wishing to re-join.

Issues / Proposals:

Length of absence	Training Requirement	Cost	Notes
1 Year	None	Regular Membership	
2 Years	None	Regular Membership	
3 Years	Instructor Assessment	Regular Membership	Recertification may be required depending on the results of the assessment. If re-certification is required, the \$50 Instructor fee would apply
4 Years	Recertification	Regular Membership + \$50 Instructor Fee	
5 Years or more	Recertification	Regular Membership + BB Course Fee + \$50 Instructor Fee	

Summary of Dec 13th Meeting: Motion was passed.

Actions:

