IPSC Ontario – Meeting of the Board of Directors

Date / Location

April 6th, 2009 – Tele Conference

<table>
<thead>
<tr>
<th>Attendance</th>
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</thead>
<tbody>
<tr>
<td>Craig Stoklosar (Chair) -</td>
</tr>
<tr>
<td>Bud Melless</td>
</tr>
<tr>
<td>Rachel Blum</td>
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<tr>
<td>Dave Huta</td>
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<tr>
<td>Josko Kovic</td>
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<tr>
<td>Present</td>
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<td>Present</td>
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Agenda / Minutes

Proposed Agenda

Call Meeting to order
Roll Call
Review and accept the current agenda
Board Reports (this is the time to introduce new business / motions)

- Craig Stoklosar – Section Coordinators Report,
- Bud Melles – HQ & Admin, Training
- Rachael Blum – Mentoring Program, Juniors Program (Ladies), Classifications
- Dave Huta – Marketing, Club Liaison
- Josko Kovic - TBD

Topics for this meeting:

Review action items
Update on Ontario Provincials (Sharon)

Minutes

Proceedings:

Called to order at 6:41 pm
Agenda/Minutes from last meeting accepted by Dave & seconded by Rachel. Quorum was established.

Board Reports

Craig –

Provincials update. Josko is working with Sharon on match sponsorship. Dom has submitted the stage drawings for L3 approval and they have been updated based on the original round of review. It does not appear that there will be any issues for sanctioning. A large tent will be
available for the duration of the match…and will be the location of the AGM. We need to start recruiting Officials and workers.

Bud –

Dave –

Rachael –

Josko -

New Business…

Meeting adjourned at 7.46 p.m.

Next Meeting – Monday May 25th, 2009 at 6:30 pm

Minutes submitted by Craig Stoklosar

Summary of Current Activity (2008)

<table>
<thead>
<tr>
<th>#</th>
<th>Name</th>
<th>Owner</th>
<th>Due</th>
<th>Status</th>
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<tbody>
<tr>
<td>13</td>
<td>2008 Financials</td>
<td>Rachael</td>
<td>March 31st, 2009</td>
<td>In Progress</td>
<td>Yes</td>
</tr>
<tr>
<td>14</td>
<td>IPSC Ontario Constitution</td>
<td>Craig</td>
<td>2009 AGM</td>
<td>Open</td>
<td>Yes</td>
</tr>
<tr>
<td>15</td>
<td>BB Program Review</td>
<td>Bud</td>
<td>Ongoing</td>
<td>In Progress</td>
<td>No</td>
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<tr>
<td>16</td>
<td>Format of Sitrep</td>
<td>All</td>
<td>AGM</td>
<td>In Progress</td>
<td>Yes</td>
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<tr>
<td>17</td>
<td>Review of Classification System</td>
<td>---------</td>
<td>TBD</td>
<td>In progress</td>
<td>-</td>
</tr>
<tr>
<td>18</td>
<td>IT (automation) Projects</td>
<td>---------</td>
<td>Various (TBD)</td>
<td>On going</td>
<td>-</td>
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<tr>
<td>19</td>
<td>IPSC Ontario Insurance Coverage</td>
<td>Dave</td>
<td>March 28th, 2008</td>
<td>In Progress</td>
<td>-</td>
</tr>
<tr>
<td>20</td>
<td>IPSC Ontario – Incorporation</td>
<td>Josko</td>
<td>TBD</td>
<td>Open</td>
<td>-</td>
</tr>
<tr>
<td>21</td>
<td>2007 Financial Reports &amp; Review</td>
<td></td>
<td></td>
<td>Closed</td>
<td>-</td>
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<tr>
<td>22</td>
<td>RO Shirts / Vests (New)</td>
<td>Bud / Dave</td>
<td>TBD</td>
<td>Open</td>
<td>NROI</td>
</tr>
<tr>
<td>23</td>
<td>2009 Provincials (New)</td>
<td>Craig</td>
<td>TBD</td>
<td>Closed</td>
<td>Yes</td>
</tr>
<tr>
<td>24</td>
<td>Match Sanctioning (New)</td>
<td>Craig</td>
<td>Jan 12th, 2009</td>
<td>Closed</td>
<td>Yes</td>
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<td>25</td>
<td>New Board Positions</td>
<td>Craig</td>
<td>TBD</td>
<td>Open</td>
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</tr>
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<td>26</td>
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</tbody>
</table>

Glossary
Issues / Actions Details - Open

<table>
<thead>
<tr>
<th>Issue</th>
<th>Details</th>
</tr>
</thead>
</table>
| 13 2008 Financials | **Background:** It’s time to start on the 2008 Financial Statements  
**Issues / Proposals:**  
We should aim at getting these completed by the end of first quarter (March 31st). This will give us 3 consecutive annual statements and sufficient data to start putting annual budgets in place.  
**Actions / updates:**  
Rachel has everything done and preliminary version of Tracking Spreadsheet completed. Everyone to review and send comments back by next meeting (April 6th)  
We should aim to have everything to the accountant by mid April (Done)  
Update: everything in to the book keeper…he will compile any questions he has and send to Rachel. |
| 14 IPSC Ontario Constitution | **Background:** The existing Constitution 1996 needs updating  
**Issues / Proposals:** A subcommittee has been identified (Craig Stoklosar, Russell Bryan, Josko Kovic, Doak McCraney, Dan Lynch, Rachael Blum). New constitution has to be ready to present at 2009 AGM. Dan Lynch has provided a template for the committee to consider as a better starting point.  
**Actions:** Craig to review the provided template, mark up areas that will need to be amended and paste over the portions of the existing constitution that don’t require updates. Send back to committee to review by May 27th. |
| 15 BB Program Review | **Background:** I’d like to get feedback from all of our current Instructors for their opinion of our current Program and suggestions for improvement.  
**Issues / Proposals:** Note, this is not related to the content of the BB Program (now standardized across Canada) but rather how we administer and deliver the approved Content. |
16 Format of Sitrep

**Background:** For the past several years, IPSC Ontario has published a monthly newsletter (approx 10 issues per year) known as “SitRep”. There has been discussion amongst some members that perhaps it’s time to look at a different format.

**Issues / Proposals:**

This is very early in the discussions so to get things rolling we have 3 basic choices:

1. Leave Sitrep as is (hard copy, mailed to all members)
2. Change the format of Sitrep to be an email based publication (.PDF file)
3. Adopt a combination of the above two choices whereby some months the paper format will be used and some months an email format will be used.

**Note:** For year 2007 & 2008, changes were made to the format of Sitrep to allow us to publish fewer copies per year (no more publishing of L1 match Results) We will continue this in 2009 until the final resolution regarding the format and frequency of Sitrep has been decided. It should be noted that the annual cost of Sitrep has been significantly reduced (as will be highlighted in the 2008 statements)

**Actions:** No updates

17 Review of Classification System

**Background:** It’s time to do an assessment of the current Classification system

**Issues / Proposals:** A subcommittee has been established to develop a proposal to present to the board. (Dom Accardo, Mike Auger, Mike Dame, Darryl Burke, John Esposito, Karl Blum)

**Actions / updates:**

Dom Accardo has scheduled a Conference call for the committee for May 21st. He will report back to the board with any updates

18 IT (automation) Projects

**Background:** I have had several offers from our members that work in IT to help us out on various IT projects (namely around automations and self service)

**Issues / Proposals:** In no particular order, these would include (but not be limited to)
Automation of the Classification Updates (in discussion)
Automation of Submission of Match Results (in Progress)
Online and Credit Card Payments for membership dues (In discussion)

Actions: No updates

19  IPSC Ontario Insurance Coverage

Background: Detailed assessment of IPSC Ontario’s insurance needs and current coverage.

Issues / Proposals: I have already tasked Dave to look into this, and he has some preliminary info back from the Industry experts. We’ll have more details as the information comes available. This is one we have to keep on top of. This has to coincide with the complete of the Incorporation.

Actions: Dave to continue on with Insurance for Directors, RO’s and Instructors…

Update: This is on hold until the Incorporation is finalized.

Update: New player in the field – CFI.

20  IPSC Ontario – Legal status as a “Not for Profit”

Background: Review of our obligations as a “Not for Profit”

Issues / Proposals: We need to determine if we are meeting our obligations, and put a schedule in place in the event that we need to make changes. This has to be completed before we can finalize the updates to the IPSC Ontario Constitution and is a pre requisite for the Insurance

Actions: Josko to contact legal form to get incorporation started. Will report back at next meeting.

Update: Lawyer has been engaged. Josko will provide an update at the next meeting. No update…

22  RO Shirts & Vests

Background: Redesign of existing RO Shirt

Issues / Proposals: Lighter fabric, no sweat patch on the back. We should also be looking into vests (good way to use up existing crests) This will require NROI approval.

Actions: Dave & Josko both getting samples done…
Update: Josko has provided two samples from a supplier. They are conditionally approved but with the following changes:

Make the background of the NROI Crest (large one on back and small one on chest) one colour (the darker of the two). Currently the crest has a dark yellow fill with a lighter coloured ring around the outside. Remove the lighter coloured ring and make it once solid colour. Also, the crest on the chest needs to be lowered. Where it is now it will be obstructed by the shirt collar.

Bud will get the required approvals from NROI Canada...and we can put the first order in.

Final Art work is ready to go back to Josko...Josko will coordinate with Printer. Bud is also sending info on quantities.

Two shirt styles

Dave – L – B – P – Light gray – Standard collar
Rachel – L – B – P – Light Gray – Standard collar
Craig
Bud – B – P – Gray – Standard collar

Craig put forth a motion to subsidise the cost of RO shirts by $20.00 Motion was passed by the board. Shirts have been ordered.

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23 2009 Provincials

**Background:** Preparation for the annual championship match. All clubs with a facility large enough to host have been contacted. Proposals are to be delivered to the Board (by email) on or before February 16th.

**Issues / Proposals:**

**Actions:** Closed. Sharon will be hosting (dates will be July 1st – 5th) We will open up a separate section of the agenda to deal specifically with assignments/issues/actions related to the match

Josko to contact Dom about sponsorships…

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24 Match Sanctioning

**Background:** We need to reassign the responsibility for sanctioning. This would also be a good opportunity to assess the current program.

**Issues / Proposals:** I propose that we turn this over to Dave Huta.

**Actions:** Closed. Dave Huta is now in charge of sanctioning
New Board Positions

**Background:** As part of the review of the constitution, we should consider creating two additional Board positions.

**Issues / Proposals:** Since it’s quite early in the year, and the new constitution will not be voted on until the AGM, I’m going to recommend that we appoint two new directors for a one year term (to end Dec 31st, 2009 at which point the position will be open for election)

**Actions Update:** Bud Melless asked for this be put forth as a motion. It was voted on by the Board and the motion did not pass. Results below.

Craig to email all interested parties (11 people put their name forward) and apologize for the confusion, and encourage them to put their names forward in November for the General Election (interest in the General election has not been stellar in the past)

It should also be noted that this is my last year on the Board, so the standing Board of Jan 2010 will have to elect a new President / Section Coordinator. We need to ensure the process is documented and understood.

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**Summary of 2006/2007 Activity (Closed Business)**

<table>
<thead>
<tr>
<th>#</th>
<th>Name</th>
<th>Owner</th>
<th>Due</th>
<th>Status</th>
<th>Vote Required</th>
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<tr>
<td>1</td>
<td>Classification System</td>
<td>Craig</td>
<td>Feb 15th, 2006</td>
<td>Closed</td>
<td>-</td>
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<tr>
<td>2</td>
<td>Financial Reports</td>
<td>Julie</td>
<td>Feb 16th, 2007</td>
<td>Closed</td>
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<td>3</td>
<td>Membership Fees</td>
<td>Craig</td>
<td>Dec 13th, 2006</td>
<td>Closed</td>
<td>-</td>
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<tr>
<td>4</td>
<td>2007 Provincial Championships</td>
<td>Josko</td>
<td>ASAP</td>
<td>Closed</td>
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<tr>
<td>5</td>
<td>Black Badge Program Fees</td>
<td>Craig</td>
<td>Dec 13th, 2006</td>
<td>Closed</td>
<td>-</td>
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<tr>
<td>6</td>
<td>BB Program Adoption of National Guidelines</td>
<td>Bud</td>
<td>Jan 10th, 2007</td>
<td>Closed</td>
<td>No</td>
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<td>7</td>
<td>Re-certification Policy (DQ’s)</td>
<td>Craig</td>
<td>Dec 13th, 2006</td>
<td>Closed</td>
<td>-</td>
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<tr>
<td>8</td>
<td>Expansion of the Juniors Program</td>
<td>Craig</td>
<td>Dec 13th, 2006</td>
<td>Closed</td>
<td>-</td>
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<tr>
<td>9</td>
<td>Renewing past members</td>
<td>Craig</td>
<td>Dec 13th, 2006</td>
<td>Closed</td>
<td>-</td>
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<tr>
<td>Reference #</td>
<td>Reference</td>
<td>Vote Details</td>
<td>Outcome</td>
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<td>10</td>
<td>Details of new Classification System –</td>
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<td>Implementation Schedule</td>
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<td></td>
<td>Craig</td>
<td>March 19th, 2007</td>
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<td>11</td>
<td>Extension of the Team Sponsorships</td>
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<td></td>
<td>Craig</td>
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<tr>
<td>12</td>
<td>Policy regarding Defending Provincial</td>
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<td>Craig</td>
<td>June 25th, 2007</td>
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### Vote Summary

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<th>Na’s</th>
<th>Outcome</th>
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<tr>
<td>1</td>
<td>Classification System</td>
<td></td>
<td></td>
<td>• Passed – Option 3 was</td>
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<td></td>
<td></td>
<td></td>
<td>selected with 16 of 28 votes.</td>
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<td></td>
<td>• Option 2 received 9 votes</td>
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<td></td>
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<td></td>
<td>• Option 1 received 3 votes</td>
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<tr>
<td>3</td>
<td>Membership Fees</td>
<td>Craig Bud Julie Virgil Josko</td>
<td>Nil</td>
<td>Passed</td>
</tr>
<tr>
<td>4</td>
<td>2007 Provincial Championships</td>
<td>Craig Bud Julie Virgil Josko</td>
<td>Nil</td>
<td>Passed</td>
</tr>
<tr>
<td>5</td>
<td>Black Badge Program Fees</td>
<td>Craig Bud Julie Virgil Josko</td>
<td>Nil</td>
<td>Passed</td>
</tr>
<tr>
<td>7</td>
<td>Re-certification Policy (DQ’s)</td>
<td>Craig Bud Julie Virgil Josko</td>
<td>Nil</td>
<td>Passed</td>
</tr>
<tr>
<td>8</td>
<td>Expansion of the Juniors Program</td>
<td>Craig Bud Julie Virgil Josko</td>
<td>Nil</td>
<td>Passed</td>
</tr>
<tr>
<td>9</td>
<td>Renewing past members</td>
<td>Craig Bud Julie Virgil Josko</td>
<td>Nil</td>
<td>Passed</td>
</tr>
<tr>
<td>11</td>
<td>Extension of the Team</td>
<td>Craig Bud Julie Virgil</td>
<td>Nil</td>
<td>Passed</td>
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<td>Sponsorships</td>
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### Details

1. **Classification System**

   **Background:**
   
The classification system that we have been using (successfully) for the last several years is no longer providing accurate results. Although it still identifies the top shooters in each Division, there appears to be some inflated Classifications due to “Soft Classifiers”. In past years these inflated results tended to work them selves out…but the problem has attained enough of a critical mass that it’s no longer the case. If fact, the results seem to be getting worse (less accurate). We need to take action to rectify the situation. This is likely to be very unpopular with a portion of the members but we need a Classification system that better represents actual results.

   **Issues / Proposals:**
   
   Please refer to document pertaining to Classifications distributed to the members by email.

   **Summary of Jan 18th Meeting:** Version 1 of the proposal was sent to all members.

   **Actions:**
   
   **Craig:** send updated version of the proposal based on feedback from the members

   **Timeline and Voting procedure:**
   
   First Vote will be Feb 19th. If any of the 3 proposed options gets a majority of the votes (more than 50%) then the policy will be amended and adopted by IPSC Ontario. If none of the 3 options receives more than 50% of the vote, the option receiving the least amount of votes will be dropped and a final vote will take place Feb 26th.

   There will be one vote (non weighted) from each of the Club reps and one vote (non weighted) from each of the Board members.

   **Conclusion:** Option 3 was selected

2. **Financial Statements**
Background: We have to get ready to publish Financial Statements.

Issues / Proposals:

2006 and Forward - Audited Financial Statements
2005 – Financial Reports
Prior to 2005 – Review existing material and determine if any additional reporting is required.

Update: The audited statements will be for 2006 with comparative numbers for 2005. We will have these done in early summer and will distribute at the AGM (Ont Prov in Guelph)

Actions: Bud to send Dec bank Statements to Julie

Craig / Julie – Finalize format that shows a logical grouping of income and expenses (ie, cost of BB Program, cost of Sitrep, cost of Level 3 Match Sponsorship etc)

Conclusion: Financial Reports were presented at the 2007 AGM as scheduled

3  Membership Fees

Background:

The membership fees for IPSC Ontario have not increased in approximately 10 years. Our annual and incremental costs have gone up significantly.

Issues / Proposals: Raise the annual membership fees by $10.00 for Calendar year 2008.

Conclusion: Motion was passed at the Dec 13th Meeting

4  2007 Provincial Championships

Background:

As of now, we still do not have a host for the 2007 Provincial Championships. As per our existing policy, the host club has to have already hosted a Level 3 to qualify (in addition to having a big enough facility.

That limits our options to:

Barrie
EOHC
Guelph
Frontenac

Issues / Proposals:

We have to consider the possibility that none of these clubs will host…and come up with a backup plan.
Summary of Dec 13th Meeting: Board Guelph has agreed to host the match. There were no other submissions.

5 Black Badge Program Fees

Background: Program fees vary depending on the Instructor

Issues / Proposals: I would like us to standardise the Program Fee so every instructor is charging the same fees. The only difference is the inclusion or exclusion of the Instructor Fee. I think it would be better if all Instructors charged the fee.

That would make the Standard Fee

Membership Portion $60
Fees to IPSC Ontario - $50
Instructor Fee - $50

Total Fixed Fee - $160.00

The only additional fee that could be added is if the host facility requires a rental fee (generally not the case) That cost would be divided up among the class.

Note: For future consideration. The BB Program should be treated as a Profit and Loss Centre in the upcoming Financial reports and statements. Our expectation should be to run it at cost (no profit / no loss) We should also be looking at what we can afford to do to make the courses more effective. The reports will tell us what we can afford to do.

Conclusion: Motion was passed at Dec 13th meeting

6 BB Program Adoption of National Guidelines

Background: There is an initiative underway to standardise the BB Program across the region.

Issues / Proposals: The majority of these changes will not be new to our instructors, but we should formally adopt the new program for the start of 2007.

Summary of Jan 18th Meeting: New program material has been turned over the Bud and Kent and is being distributed to the Instructors

Actions: None

Conclusion: - Material has been distributed to all Instructors

7 Re-certification Policy (DQ’s)

Background: Existing policy is mandatory recertification (BB) after two DQ’s in the same Calendar year.
Depending on the circumstances, this could be a bit excessive.

**Issues / Proposals:** I would like us to consider changing is to “Mandatory Assessment with an Instructor after 2 DQ’s in the same Calendar Year”. The Instructor will make the final call on whether recertification is required, or just some specific remedial training. A subsequent DQ in the same Calendar year will results in recertification.

**Conclusion:** Motion was passed at Dec 13th Meeting

### 8 Expansion of the Juniors Program

**Background:** Existing program ends at 18 years of age.

**Issues / Proposals:** This is just clean up…we already voted on this but let’s do it again for the official record. So…the proposal is to extend the Juniors program to the age of 21 (to match the age at which members are recognised as juniors in IPSC competition)

**Conclusion:** Motion was passed at Jan 18th Meeting

### 9 Renewing past members

**Background:** There seems to be some confusion regarding cost and re-certification requirements for past members wishing to re-join.

**Issues / Proposals:**

<table>
<thead>
<tr>
<th>Length of absence</th>
<th>Training Requirement</th>
<th>Cost</th>
<th>Notes</th>
</tr>
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<tbody>
<tr>
<td>1 Year</td>
<td>None</td>
<td>Regular Membership</td>
<td></td>
</tr>
<tr>
<td>2 Years</td>
<td>None</td>
<td>Regular Membership</td>
<td></td>
</tr>
<tr>
<td>3 Years</td>
<td>Instructor Assessment</td>
<td>Regular Membership</td>
<td>Recertification may be required depending on the results of the assessment. If re-certification is required, the $50 Instructor fee would apply.</td>
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<tr>
<td>4 Years</td>
<td>Recertification</td>
<td>Regular Membership + $50 Instructor Fee</td>
<td></td>
</tr>
<tr>
<td>5 Years or more</td>
<td>Recertification</td>
<td>Regular Membership + BB Course Fee + $50 Instructor Fee</td>
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</tbody>
</table>
**Conclusion:** Motion was passed at Dec 13th Meeting

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### 10 Details of new Classification System – Implementation Schedule

**Background:** The new policy for IPSC Ontario Classification has been decided by a vote of all Board Members and Club Reps.

**Issues / Proposals:**

**Update:**

Option 3 was selected.

The Classifications will be calculated using the following split:

- **Level 3 match (best in last 12 months – 40%**
- **Level 2 Classifiers – 40%**
- **Current Regional ICS Classification – 20%**

An email will be sent out to the members outlining:

- Implementation schedule
- Classification update schedule
- Details for defining Level 2 Classifiers

**Conclusion:** all actions closed

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### 11 Extension of the Team Sponsorships

**Background:** Motion to extend the current Team Sponsorship for the Nationals to include Juniors and Ladies.

**Issues / Proposals:**

Extend our sponsorship for the Nationals to include the **Top Junior in each Division**, as well and the **Top Lady in each Division**. The reasons are obvious, we need more Ladies and Juniors in the sport…and this will be a step in the right direction. The cost ($250 cash, match fee and shirts) would be approximately $3100.

**Conclusion:** Motion was passed at April 11th Meeting

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### 12 Policy regarding Defending Provincial Champions

**Background:** Motion to “reserve” a spot for the defending Provincial Champion for current years Provincial
**Issues / Proposals:**

Motion would require IPSC Ontario to extend a personal invitation to each Defending Champion (Divisional) for the current years “Ontario Provincial Championships” This is merely a show of respect and will ensure that we present the highest of competition possible. The match fees would be paid by IPSC Ontario. Please note, this policy would take effect for the 2008 Championship match.

**Conclusion:** Motion was passed at June 25th Meeting

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**21 2007 Financial Reports & Review**

**Background:** Time to start getting the materials together for the 2007 Financial Reports.

**Issues / Proposals:** In addition, we have to ensure that we do the required year end activities to allow for proper auditing of the Reports. I have a detailed list of the required year end activities that was provided by Julie and have forwarded this to Bud.

**Actions:** Closed