



IPSC Ontario Meeting Minutes

Meeting Type:	Regular BoD Meeting
Meeting Date:	March 6, 2014
Planned Start Time:	6:00 PM
Planned End Time:	10:00 PM
Meeting Location:	107 Nugget Ct. Brampton, ON
Chairperson:	Michael Galin
Minute Recorder:	Shane Melless
Total Number of Items:	30
Called to Order Time:	6:22 PM
Adjourned Time:	10:40 PM

Members

Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Present	Present	Present	Present	Present

Guests

Mike Prest, Jim Tower

Next Scheduled Meeting

Meeting Type:	Provincials Meeting
Date:	TBD
Time:	TBD
Location:	TBD

Agenda

1. Approval or Correction of Minutes
2. Officers' Reports
3. Unfinished Business
4. Provincials - Review of Tasks
5. Forum Rules
6. Eugene Kasaic's Memorial
7. Transition - items to close
8. Club Reps' meeting
9. Team Selection Process
10. Stage Design Contest
11. New Business
12. Adjourn

Item #0306-1

Type: Approval or Correction of Minutes				
Details, or Motion: Motion to accept the Minutes from last meeting.				
Action Item(s): None				
		Owner(s): N/A		
		Due Date: N/A		
Vote: Required	Type: Majority		Outcome: Passed	
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-2a				
Type: Officer's Report				
Details, or Motion: Motion to accept Black Badge Coordinator Report and treat all recommendations in new business.				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Abstain	Yes

Item #0306-2b				
Type: Officer's Report				
Details, or Motion: Motion to accept the NROI Report				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0107-11	
Type: Unfinished Business	
Details, or Motion: Status update for this item	
Action Item(s): The board has collected all financial records. Simar Sahni and Shane will review documents to determine if an external review is necessary.	
Owner(s): Shane Melless and Simar Sahni	
Due Date: For review and decision before next BoD meeting	
Vote: Not Required	

Item #0107-12	
Type: Unfinished Business	
Details, or Motion: Status update for this item	
Action Item(s): The CIBC bank account has been updated with the new directors. Shane Melless has access to the account for deposits and record keeping. The cheques will be able to be signed by any 2 of the 5 standing directors (as soon as the remaining 3 director create a profile with the bank. Still outstanding is to update the corporate records(Shane Melless, Simar Sahni).	
Owner(s): Shane Melless, Alex Szakacs, Simar Sahni	
Due Date: Before next BoD meeting	
Vote: Not Required	

Item #0107-15	
Type: Unfinished Business	
Details, or Motion: Status update for this item. Review the need for a new accountant. Shane and Simar will review the financial records and report back to the board.	
Action Item(s): Have to resolve item # 0107-11	
Owner(s): Shane Melless, Simar Sahni	
Due Date: Before next BoD meeting	
Vote: Not Required	

Item #0107-19	
Type:	Unfinished Business
Details, or Motion:	Status update for this item. Review the conduct of a member.
Action Item(s):	Simar is working to reduce the members influence on the website and forum, and to develop guidelines for moderators and administrators. Alex will now discuss options with the member.
	Owner(s): Simar Sahni, Alex Szakacs Due Date: Before next BoD meeting
Vote: Not Required	

Item #0204-13	
Type:	Unfinished Business
Details, or Motion:	Status update for this item
Action Item(s):	Find appropriate credit card payment system.
	Owner(s): Shane Melless Due Date: Before next BoD meeting
Vote: Not Required	

Item #0204-17	
Type:	Unfinished Business
Details, or Motion:	Status update for this item. Development of a procedure for managing reported posts on the forum. Currently no documented procedure.
Action Item(s):	In progress
	Owner(s): Alex Szakacs Due Date: Next BoD meeting
Vote: Not Required	

Item #0204-21	
Type:	Unfinished Business
Details, or Motion:	Status Update for this item
Action Item(s):	To review Ontario Match policy. To provide a draft for review before next BoD meeting. Will discuss at the meeting.
	Owner(s): Pat Harrison Due Date: Before April BoD meeting
Vote: Not Required	

Item #0306-5a				
Type:	New Business (Agenda Item)			
Details, or Motion:	Motion to send out amended copy of the forum rules to the BoD no later than 2 weeks before to review then vote on at the next Bod meeting.			
Action Item(s):	Send amended copy of the forum rules.			
	Owner(s): Michael Galin Due Date: 2 Weeks before the next BoD meeting			
Vote:	Required	Type:	Majority	
		Outcome:	Passed	
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-5b				
Type: New Business (Agenda Item)				
Details, or Motion: Motion to put together a Moderator Protocol Procedure Agreement.				
Action Item(s): Send out new Moderator Protocol 1 week before next BoD meeting				
Owner(s): Michael Galin				
Due Date: 1 week before the next BoD meeting				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-5c				
Type: New Business (Agenda Item)				
Details, or Motion: Motion to put together a notice to out to potential moderators 2 days before the next BoD meeting. List is to be agreed on by a Majority vote at the next meeting.				
Action Item(s): Draft the notice to potential moderators, Create moderator list				
Owner(s): Michael Galin (Notice). All BoD for list of potential moderators.				
Due Date: Before next BoD meeting				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-6				
Type: New Business (Agenda Item)				
Details, or Motion: Eugene Kasai's Tribute				
Action Item(s): Dave Huta purchased 6 speed timers with the fund. Plates have been made with Eugene's name engraved on them. Timers will be used in the levels 3 kits supplied by IPSC Ontario.				
Owner(s): N/A				
Due Date: N/A				
Vote: Not Required				

Item #0306-7				
Type: New Business (Agenda Item)				
Details, or Motion: Transition Items to close				
Action Item(s): Bank is the only thing left to transfer.				
Owner(s): Shane Melless				
Due Date: April BoD meeting.				
Vote: Not Required				

Item #0306-8				
Type: New Business (Agenda Item)				
Details, or Motion: Motion to approve a for a budget of \$8500.00 for the Club Rep's Meeting. Budget to be managed by the Section Coordinator				
Action Item(s): Coordinate and manage the Club Reps' meeting.				
Owner(s): Michael Galin				
Due Date: April 12, 2014				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-9a				
Type: New Business (Agenda Item)				
Details, or Motion: Motion to accept the Team selection criteria in principal, pending a re-write that is acceptable to the BoD.				
Action Item(s): Re-write the process.				
Owner(s): Alex Szakacs				
Due Date: ASAP				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-9b				
Type: New Business (Agenda Item)				
Details, or Motion: Motion to vote on Team Selection Policy wording ASAP before the next Bod meeting. BoD to teleconference for this item.				
Action Item(s): Teleconference				
Owner(s): BoD				
Due Date: TBD				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-9c				
Type: New Business (Agenda Item)				
Details, or Motion: Motion to provide an honorarium for the top Lady in each division from last provincial championship match.				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-10				
Type: New Business (Agenda Item)				
Details, or Motion: Motion to defer selection of stage design winner for contest until range layout is complete.				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
No	Yes	Yes	Yes	Yes

Item #0306-11a				
Type: New Business				
Details, or Motion: Motion to limit discussion of remaining new business to 5 minutes.				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type:		Outcome: Lost
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	No	No	No

Item #0306-11b				
Type: New Business				
Details, or Motion: Motion to update the "Getting Started Page".				
Action Item(s): Update page.				
Owner(s): Alex Szakacs				
Due Date: March 10/2014				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-11c				
Type: New Business				
Details, or Motion: Motion to change the second paragraph of the Membership page (Getting Started) with input from communication director.				
Action Item(s): Change the paragraph.				
Owner(s): Alex Szakacs				
Due Date: April BoD Meeting				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-11d				
Type: New Business				
Details, or Motion: Motion to wave administration fee for "Law Enforcement"				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-11e				
Type: New Business				
Details, or Motion: Motion to purchase Range Master shirts.				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type: Majority		Outcome: Lost
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Abstain	Abstain	Abstain	Yes	No

Item #0306-11f				
Type: New Business				
Details, or Motion: Motion to replace vendor for R.O. shirts using an RFQ process based on BoD specifications (Current orders can proceed).				
Action Item(s): Spec out shirts and develop an RFQ.				
Owner(s): NROI Coordinator (Input from Alex Szakacs)				
Due Date: May BoD Meeting				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-11g				
Type: New Business				
Details, or Motion: Motion to investigate the cost of outsourcing the IPSC IT environment.				
Action Item(s): Investigate options and report to the BoD.				
Owner(s): To be assigned				
Due Date: May BoD Meeting				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Abstain	Yes

Item #0306-11h				
Type: New Business				
Details, or Motion: Motion to update the membership agreement with an indemnity clause				
Action Item(s): Draft an update to the membership agreement				
Owner(s): Simar Sahni				
Due Date: May BoD Meeting				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-11i				
Type: New Business				
Details, or Motion: Motion to grandfather the existing fee structure to any instructor the that has a course scheduled before March 6/2014				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes

Item #0306-12				
Type: New Business				
Details, or Motion: Motion to Adjourn				
Action Item(s): None				
Owner(s): N/A				
Due Date: N/A				
Vote: Required		Type: Majority		Outcome: Passed
Michael Galin	Pat Harrison	Shane Melless	Simar Sahni	Alex Szakacs
Yes	Yes	Yes	Yes	Yes